



**COLD HARBOUR**  
C of E Primary School

## **GROWING, LEARNING, ACHIEVING TOGETHER**

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Dear Parents and Carers,

7<sup>th</sup> September 2018

Welcome back to a new school year at Cold Harbour C of E Primary School. I hope you have all had a lovely summer break. We are delighted to say the children and staff are all very keen and excited to back in school following the lovely summer.



### **Prayer for the Start of the school Year**

Lord Jesus,

We ask for your help as we begin this new school year. Allow us to experience your presence in the many blessings you put before us.

Open our eyes to the new challenges and exciting opportunities that this new school year brings.

Open our heart and mind to new friends and new teachers.

Give us a generous spirit to be enthusiastic with our studies and courage to accept new opportunities.

Help us to be attentive to one another and let us experience your presence in our new friends. Jesus, inspire us to do our best this year!

Amen

### **Values**

In our school community, many school rules are set based on expectations from our agreed set of **values** which we believe are an important aspect of personal growth.

These values are traits or qualities which represent our highest priorities and which we deem important.

**Trust, Honesty, Thankfulness, Respect and Faith** are our core values. Alongside these, in learning and achieving together we further develop our Christian values; **Nurture, Tolerance, Forgiveness and Guidance.**

These **core values** define how we want to behave with each other in our community; help us to resolve any hidden conflicts, remove stresses and give us a firm direction in life. Each month we will be focusing on a value in depth for aspiration, to helping us move towards solutions and away from problems.



As we welcome our new children into school, this month we shall be focusing on **nurture**.

#### **School Website**

I am excited to announce that our new website is now active and hope you will all have an opportunity to have a look at it. The feedback we have had so far is positive, feel free to let us know what you think! The website is

[www.coldharbourschool.org.uk](http://www.coldharbourschool.org.uk)

#### **Staffing**

As many of you are aware, over the summer holiday Mrs Foster got married and is now Mrs Maling, we would like to offer our congratulations to Mr & Mrs Maling!

We warmly welcome our new member of staff Mr Cook into Kingfisher class following the very late notice of resignation from Miss Kimani. We wish her much happiness.

I would like to congratulate Miss Clarke on her pregnancy, Mrs Pauline Bundy will be working alongside Miss Clarke from the end of October and will be teaching Sparrow class until Miss Clarke returns from maternity leave.

#### **Nut allergies in school**



We have a few children in school who have severe nut allergies and carry an EpiPen. If they come into contact with nuts the results could potentially be life threatening therefore, we respectfully request that you do not send any products which contain nuts to school for your child's snack or in their lunchbox. Thank you for your understanding.

## Celebration Worship

We take great pride in celebrating all achievements including those achieved outside of school. We welcome any awards, medals or certificates in school as part of our celebration worship which takes place **every Friday** afternoon in our Celebration Worship at **2.45pm**. Where possible, please ensure any achievements to be celebrated which are brought from home are in school by the end of the school day on a **Wednesday**. If you would like to share in your child's achievements, please contact the class teacher.

## MacMillan Coffee Morning

The newly appointed School Council will be hosting a coffee morning on **Friday 28<sup>th</sup> September** at **9.30am** in the Exploring Room in support of the McMillan Biggest Coffee Morning. We have had a fantastic start to the new year and I look forward to meeting you and hope as many of you as possible are able to join us over a cup of coffee.



## Friends of Cold Harbour (FOCH)

We will be discussing fundraising opportunities for the year. If you would like to become involved or just want to come along to find out about what we do, you are very welcome to join us at **6.00pm on Thursday 4<sup>th</sup> October** in the Library for our first FOCH meeting of the year.

## Back to School Disco. Friends of Cold Harbour (FOCH)



The beginning of a new academic year is a very special time. Our Back to school Disco will be held on **Friday 28<sup>th</sup> September**. This is an opportunity to build new relationships, catch up with friends and welcome new families to our school community.

**5.30 to 6.30pm: Early Years & Key Stage 1** (Cygnet, Duckling, Sparrow, Goldfinch & Robin) **7.00pm to 8.00pm: Key Stage 2** (Flamingo, Macaw, Hummingbird, Puffin, Kingfisher & Penguin classes). Further information will follow from the FOCH team.

## September 2019 Admissions

We will be holding Open mornings on **Wednesday 3<sup>rd</sup> October & Tuesday 8<sup>th</sup> January at 9.30am** and Open afternoons on **Tuesday 25<sup>th</sup> September & Thursday 8<sup>th</sup> November at 2pm**. This is an opportunity for parents wishing to consider Cold Harbour C of E Primary School for prospective September **2019** intake (children born between 01 September 2014 and 31 August 2015).



## Meeting new staff.



All parents are warmly invited to join us to meet the new Senior Leadership Team over a cup of tea or coffee on **Thursday 13<sup>th</sup> September from 2.30pm** in the Exploring Room.

## Parent Consultations

Our first parent consultation evenings are held in the Autumn Term to establish a positive and challenging start to the year for all our children. These will take place on:

**Tuesday 16<sup>th</sup> October      5.00pm – 8.00pm**

**Thursday 18<sup>th</sup> October      3.30pm – 5.00pm.**



Further information will follow for you to indicate times on these days which would be most convenient for you. As far as possible, teachers will try to accommodate your wishes. On the day of your appointment children are welcome to wait in the Shared Area but we request that they are not present during the discussion, unless particularly invited to do so by their teacher. There will be an opportunity for you to look at your child's books before and after the meeting.

## Term-time holiday



The Department for Education stipulate that head teachers **may not** grant any leave of absence during term time unless there are **exceptional** circumstances. The Milton Keynes Code of Conduct reflects these arrangements and states that a fine can be incurred if a child is removed from school for ten unauthorised sessions (five days). Please note the Secretary of State for Education removed the discretion of head teachers to grant up to ten days leave in term time for holidays. Henceforth, all holidays will be marked as unauthorised and could be subject to a fine of up to £60 if paid in 21 days or £120 if paid in 28 days.

## School Uniform

Please could we remind you that all items of clothing **MUST** be labeled. We already have various unnamed items in our lost property cupboard, so we are unable to reunite them with their owners.



## Health & Safety



Children enter Cygnet and Duckling classes at **8:45am** via the cloakroom door in the EYFS area.

Staff are on the playground from 8.30am to provide an opportunity for any parents to speak to their teacher before the school bell.

**All** children in Key Stage 1 and 2 (Years 1 to 6) are asked to assemble before school on the playground. At **8.45am** parents are asked to kindly leave their children when the bell rings. The children will then line up to enter the school with their class teacher. It is important that the playground is clear at this point to enable the children to walk safely to their classes without any obstructions.

The safety of our children is paramount. As the class teachers are getting to know the parents/carers of their pupils, it may take a little longer for children to leave their classrooms in the younger year groups. Teachers will not release their pupils until they are reassured an adult is available to collect them.

### Up-dating information



In order to enable us to keep our records up to date, **please will you check and amend the details on the Data Collection Sheet we are sending you shortly and return it to school as soon as possible in the envelope provided.** People who are listed on your child's contact details must be able to arrive at school within 30 minutes to collect them if needed. Could you also add **any person who has your permission to collect your child from school.** This will help us when checking if someone different has arrived to take your child home.

**If your child has been diagnosed with a medical condition, allergies or dietary needs please write the details down on the Medical Conditions section of the Data Collection Sheet.**

We also need confirmation concerning any medication required in school for your child i.e., inhalers (are they still required, do they need replacing, is the dosage still applicable, etc...) Guidance from Health & Safety requires parents of children receiving medication in school to complete a "Permission to Administer Medication" form which is available from the school office. All medication brought to school **MUST** be labeled with the child's name and clear instructions for administration. Inhalers and spacers should be collected from the school at the **end of each half term** in order that they can be cleaned or replaced, then returned at the beginning of the next half term.

If your child is unable to come to school for any reason, all absences need to be reported to school. Please could parents either ring the school each day of their child's absence and leave a message on the absence line **(01908 270377 option 1)** or notify us via the school website **(absence notification)** or via ParentMail PMX. Please do not notify any absence via class dojo as this is not directly picked up by the office staff and may result in an unnecessary call home. In line with our school policy, if your child is unwell with vomiting or diarrhoea we ask that they are absent from school for **48 hours from the last symptoms** i.e. two clear days from the last episode.



### **Dojo Communication system with school.**



I would like to take this opportunity to remind parents and carers the purpose of dojo system is to communicate with parents and to share information quickly. This system is not a social media forum to intimidate, bully or harass any user or use the Service in any manner that is threatening, abusive, violent, or harmful to any person or entity, or invasive of another's privacy as described in point 8 of the Dojo Acceptable Use and Conduct policy, <https://www.coldharbourschool.org.uk/wp-content/uploads/Dojo-Acceptable-Use-and-Conduct.pdf>

### **And Finally!**

Cold Harbour C of E Primary School would like to extend a warm welcome to all the new children and parents who have joined us this term. Please find attached a list of dates for your diary over the next term. Further information will be provided where necessary.



Yours sincerely,  
Mrs Christine Ryan  
Head Teacher

**Autumn Term 2018: Academic year 2018 – 2019**

Thursday 13 <sup>th</sup> September	Meet the Senior Leadership Team Coffee Afternoon <b>(2.30pm)</b>
Monday 17 <sup>th</sup> & Tuesday 18 <sup>th</sup> September	Years 3 & 4, Furzton Lake Visit
Tuesday 25 <sup>th</sup> September	EYFS Open Afternoon <b>(2.00pm)</b>
Friday 28 <sup>th</sup> September	MacMillan Coffee Morning <b>(9.30am)</b>
Friday 28 <sup>th</sup> September	FOCH Back to School Disco <b>(5.30pm to 8.30pm)</b>
Wednesday 3 <sup>rd</sup> October	EYFS Open Morning <b>(9.30am)</b>
Friday 12 <sup>th</sup> October	School Photographs
Tuesday 16 <sup>th</sup> October	Parents Evening <b>(5.00pm to 8.00pm)</b>
Thursday 18 <sup>th</sup> October	Parents Evening <b>(3.30pm to 5.00pm)</b>
Wednesday 24 <sup>th</sup> to Thursday 25 <sup>th</sup> October	Year 4 Residential, Caldecotte
Thursday 25 <sup>th</sup> October	Last day of Half Term
Monday 5 <sup>th</sup> November	Return to School
Thursday 8 <sup>th</sup> November	EYFS Open Afternoon <b>(2.00pm)</b>
Wednesday 21 <sup>st</sup> November	National Space Centre, Leicester
Monday 10 <sup>th</sup> December	Flu Immunisation
Friday 14 <sup>th</sup> December	Candlelit Carols <b>(5.00pm to 6.00pm)</b>
Friday 21 <sup>st</sup> December	Last day of Term
Monday 7 <sup>th</sup> January	Return to School
10 <sup>th</sup> to 14 <sup>th</sup> June	Year 6 Proposed Residential Visit to Kingswood, Staffordshire